

PRIVACY POLICY

IDENTITY OF COLLECTING ORGANISATION

We are the National Grower Register Pty Ltd (NGR). NGR own and are responsible for operating a central register of grower contact, voluntary membership subscription, charitable donation, levy deduction preferences and payment details for the use by commercial organisations operating within the agricultural sector, for example but not restricted to bulk handlers, marketers of grain, millers, maltsters, seed merchants (“registered parties”). For an up-to-date list of registered parties please refer to our web site (www.ngr.com.au) or contact the Privacy Officer (see below).

COMMITMENT TO PRIVACY AND RESPONSIBLE USE OF INFORMATION

NGR is committed to the privacy of individuals and the responsible use of information collected from individuals. NGR will not make the information available to a registered party unless that registered party has received “the grower’s” NGR number from “the grower” and has also committed to NGR in writing that it will observe this Privacy Policy.

INFORMATION WE COLLECT

Through NGR’s registration process we may collect the following details in respect of “the grower” and others:

A. Contact and identification information

- the name of the individual or business entity to which the NGR Card will be issued
- the names and addresses of the persons or entities that are payees in respect of the NGR Card
- the name and address of the principal contact for the individual or business entity to which the NGR Card will be issued
- any available electronic contact details for the principal contact and payees
- the location of the main grain producing property contributing grain to be sold using the NGR Card
- birth date and mother’s maiden name.

B. Payment information

- the percentage split of payments to go to each of the payees
- the preferred method of payment (cheque or direct credit)
- the bank BSB and account number of each of the payees
- the Australian Business Number of the business entity (if provided)
- the GST status of the payees.

C. Additional Data (possible future NGR data capture)

- crop forecasting information
- financial institutions for the purposes of harvest loans
- voluntary membership subscriptions and levy deductions and/or End Point Royalties
- use of the NGR website not limited to but includes type of browser, IP address, documents downloaded, date and time logged on, length of time logged on.

IF THE INFORMATION IS NOT PROVIDED IN FULL

If the contact, identification and payment information is not supplied in full, or at all, it may result in delays in payment for grain, the outturn of grain or title transfer of grain to another party.

USE OF INFORMATION

NGR distinguishes between **payment information, contact and identification information, voluntary membership, donation and levy information**. NGR recognises the sensitive nature of the payment information and undertakes that it will not divulge or use the payment information to any third party other than to a qualified Registered Party or as required by law. NGR will however divulge and make use of the contact and identification information for purposes ancillary to the goods or services NGR and the Registered Parties provide, for example marketing purposes, administration purposes or to satisfy NGR’s legal obligations and allow it to discharge its duty of care.

Payment Information

NGR may contact the supplier of this payment information (“the grower”) when necessary on issues relating to the accuracy and currency of the register. **We pledge not to release your payment information to any party other than a registered party** to whom a grower has supplied his or her NGR Grower Card number in connection with a transaction with that registered party.

The registered party may only use the payment information to:

- a) make payment for the purchase of grain
- b) provide mandatory returns to the Australian Tax Office or other government bodies as required by law
- c) any other purpose approved by the grower.

NGR and the registered parties will not use this payment information for any purpose which is not related to the goods or services NGR and the registered parties provide to “the grower” or for any other purpose for which the supplier would not reasonably expect NGR or the registered parties to use the information. NGR does not rent, sell or release personal payment data to third parties (except as stated above).

Contact and Identification Information

From time to time, carefully selected third parties may hire NGR’s mailing list to contact “the grower” with information that could add value to “the grower’s” business. “The grower’s” contact details are at no time given to a third party; NGR will provide this mailing list directly to NGR’s chosen mailing house to ensure the security of “the grower’s” details. “The grower” may also choose to opt out of this service by ticking the box on his or her annual Verification Form or by contacting NGR directly. NGR may also provide this information to registered parties to whom a grower has supplied his or her NGR Grower Card number, in connection with a transaction with that registered party. The registered party may use this information for the following purposes:

- a) marketing or selling the goods or services of the registered user
- b) facilitating commercial transactions (for example invoicing) between the grower and the registered user
- c) communicating issues of importance to the grower
- d) preparing statistical information and research
- e) monitoring commercial activity for share holding purposes
- f) supplying the information for third party marketing
- g) any other purpose authorised by “the grower”.

The supplier of the information “the grower” will always be given the opportunity to ‘opt-out’ of the use of the information for any purpose not otherwise related to the provision by the registered party of goods or services, by contacting the registered party directly.

Voluntary Memberships and Levies

Should the recipient of a voluntary membership or levy preference that is shown on the NGR form, be a registered party of NGR, NGR may provide them with a NGR Number for the purposes of listing onto the NGR secure registered party interface. The registered party may use this information to

- a) maintain a membership or subscribers register
- b) communicate issues of importance to “the grower”.

ACCESS AND CORRECTION

The information on the register relating to a grower is available to that person on request or through our web site via your own login details. Alternatively a copy of the information may be obtained from a registered party possessing that information. Corrections may be made to the register by contacting NGR directly. NGR may require, for security reasons, that certain information affecting the rights of other parties e.g., payment percentages, may only be corrected with the authority of the other parties.

SECURITY OF CAPTURED DATA

The information collected by NGR is stored on a secure server. NGR is bound by strict confidentiality provisions and access protocols. Each of the registered parties is obliged to take steps to secure the data sent to it by NGR. All stored information is protected from unauthorised access through the use of secure passwords, user log-ons and other security measures.

COMPLAINTS

Complaints regarding the privacy of the information supplied to NGR may be made by contacting the Privacy Officer. Complaints regarding the use of the information by any of the registered parties should be directed to that party. Each registered party is obliged to have a mechanism in place to deal with complaints regarding the misuse of information on the register.

Privacy Officer, National Grower Register Pty Ltd PO Box 3526 Toowoomba Village Fair Qld 4350