



## GROWERS FACT SHEET

### USING A THIRD PARTY DETAILS IN YOUR CONTACT DETAILS

NGR has put together this Fact Sheet to advise growers of what the possible implications are of providing third party information as their contact details. For instance, you [the grower] might nominate your brokers postal, telephone and email details as your own in your NGR records.

#### **Who accesses and uses growers contact details?**

NGR stores and maintains your details in a centralised database. Permission is given by you to marketers and traders when you use your card to deliver at grain receival sites, or by providing it when entering into a contract. The nominated marketers and traders are then able to access your details which NGR has recorded in its database, to contact you in case of queries regarding deliveries, payments advices etc.

NGR uses your details to send out its Annual Verification form, which allows you the opportunity to review your stored details and make any updates that you require, in preparation for the harvest period.

If you have indicated that you wish to receive Grain Industry Product information the details held within your records will be used for any such mail outs.

#### **What does it mean for you if you use someone else's details i.e. email address as your contact details?**

1. If you have elected to receive your Verification form by email; the third party that you have nominated will receive this information on your behalf. They will be able to view and change (if you have online access setup) any of your banking and personal details.
2. If you order NGR cards; these will be mailed to the mailing address of the third party nominated.
3. Any information or paperwork that NGR needs to send to you will be sent to your nominated third party who will have to act on your behalf or forward it onto you. This could result in delays in making changes to your details.
4. Grain traders and marketers who need to contact you will only be able to contact you via your nominated third party, which could slow down payment process etc.
5. If you are interested in receiving Grain Industry Product Information, it will go to your nominated third party who will then have to forward it onto yourself.

NGR strongly recommends and encourages you to use your own details where possible. If you need to set up an email address, please find below a couple of links where you are able to sign up for a free email address.

Yahoo Mail: <http://au.mail.yahoo.com/>

Gmail: <http://gmail.com/>

Hotmail: <http://home.live.com/>